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*****Updated March 3, 2010, Supersedes All Other Forms******

Do you like to help people? Do you want a professional rewarding career? Do you want a career that will keep you busy? If you have answered yes to these questions then come join our team of professionals in a career as a 9-1-1 Emergency Telecommunicator.

Minimum Qualifications

- High School Graduate or GED
- 18 years of age
- Type 40 words per minute
- Pass Background Check

Hiring Process

Step One:

Return to Bell County Communications Center:

- Complete typing test at the Texas Workforce Commission
- Complete a Bell County application.
- Complete Employment Supplemental Packet.
- Complete and return two sets of fingerprint cards.

Step Two:

- Pass criminal history background check.
- Check references and previous employers.

Once the back ground above is completed you will be called in for testing:

- Criticall Testing (memory recall, memorization, multitasking, map reading etc.)
- Hogan Test (personality test).
- Eight (8) hours of observation (sit on a 3-11 shift with a call taker and dispatcher)
- Evaluation of your observation time.

Step Three:

- Panel interview.
- Conditional job offer is made and personal History Statement and forms are completed
- Scheduling of drug, hearing and polygraph text/exam.

Step Four:

- Final review of all testing/exam results
- Formal Official job offer made
- Employee sign up and employee start dates given.

Bell County 9-1-1 Communications besides offering a rewarding professional career has an excellent benefit package!

Health/Life Plans

- S&W Health Insurance Plans (paid 100% for employee)
- Life Insurance.
- Dental Plan.
- Vision Plan.
- Prescription Drug Plan.

Leave/Holiday

- Two Weeks Paid Vacation after One Year of Employment.
- 10-14 Paid Holidays a Year.
- Paid Sick Leave (accrued 10 hours a month from date of employment).
- Paid Funeral Leave.

Other Incentives

- Paid Training.
- Paid Travel Expenses for Education.
- Opportunity for Advancement and Promotion.
- 2-3 percent Cost of living increase every October.
- Optional Investment Choices.

Salary

All salary is dependent upon previous 911 dispatching experience

- Base salary begins at \$10.85 an hour.
- Opportunity for 3% merit increases throughout the year.

*****WWW.TYPINGTEST.COM*****

Is a free website that you can use to increase your typing speed before you take your official test at the Texas Workforce Center.